



### **IASP Executive Committee Reimbursement Policy**

1. Board members are expected to attend one face-to-face Board meeting per year: either at the biennial World Congress or, in the alternate year, a Regional IASP Congress or relevant meeting of another association.
2. Board members who have institutional support to attend IASP Congresses will be required to pay for travel and accommodation accordingly.
3. Board members who do not have institutional support should assist in finding funding for travel and accommodation through their research grants or by requesting a bursary from the Congress. In this situation, IASP's reimbursement would consist of:
  - ground transportation
  - economic hotel accommodation and breakfast
  - early booked economy flightBoard members do not have to pay registration fees for the IASP Biennial or Regional Congresses.
4. The Treasurer must agree all reimbursements in advance. If the Board member disagrees with the Treasurer's decision, an appeal can be made to the President who will then make a final determination.
5. Any additional Board meetings should be funded by IASP and, where possible, with external funding resourced by IASP.